

## Three To Four Weeks Before You Move

- Make a list of everything you need moved
- Donate anything you do not want to move without
- Book a moving elevator and make sure you confirm a parking space for the truck
- Contact insurance companies and transfer any policies
- Review your tax deductions
- Request a change of address from post-office
- Notify necessary people (companies) that you will be moving
- Arrange cut off dates for utility companies

## Two Weeks Before You Move

- Purchase all your moving supplies
- Make an appointment with a technician to prepare the move of major appliances
- Have rugs and drapes cleaned and leave in wrapping when done
- Obtain an appraisal of antique items to verify their value
- Make a list of all flammables that cannot be moved like aerosol cans and fireworks

## One Week Before You Move

- Check all furniture for scratches and dents
- Label all items you need to be able to access easily
- Clean out the fridge
- Darin yard equipment like water hose and gas tanks
- Schedule the delivery of appliances at your new home
- Make a plan to transport your plants
- Confirm travel arrangements for family and pets

## The Day You Move

- Designate "last load" items

- Pack all loose items into one box
- Make sure all electronics are unplugged
- Remove all pictures from walls
- Label all boxes with the right room they belong in
- Remove heavy and breakable items from drawers
- Remove all items from the tops of furniture
- Check all closets and cabinets
- Disassemble bedroom sets
- Prepare your "essentials box"
- Make sure water is shut off
- Turn off all lights
- Shut all windows and doors
- Surrender house keys
- Make one last check for anything left behind